

Twin Cities R!SE Director of Finance

Twin Cities R!SE is an innovative workforce development organization that has been providing job readiness training and employment placement to individuals experiencing multiple barriers to success for almost 25 years. We focus on significant increases in income and long-term job retention, leading to financial stability and self-sufficiency for our participants.

We are a performance-driven organization committed to ongoing monitoring and evaluation of results. We stand out as an outcomes-focused organization with a commitment to transformational employment and significant economic impact in our community. Learn more about us [here](#).

Primary Duties:

The Director of Finance is responsible for directing the financial, administrative, and facilities areas of the organization. This position is an active partner with the leadership team in driving strategic and operational plans, and requires strategic thinking and the ability to manage the organization's finance and operations areas. They will have the opportunity to identify new accounting software and build out a financial management system.

This individual is responsible for overseeing:

- Budgeting and forecasting
- Financial statements
- Audit
- Donation and grant tracking and billing
- Cash flow management
- Finance committee support & staffing
- Facilities management
- Office management

You will be supervising an accountant and will work closely with the CEO and department directors, as well as the Treasurer of the Board of Directors and the Finance committee.

Experience:

The individual who takes on this role will need significant finance or accounting familiarity, preferably in a nonprofit organization. Ability to show experience in strategic thinking and leadership around financial issues is a must. Experience with a budget of \$3-\$4 million and government grant tracking and billing is highly preferred. A bachelor's degree in Finance or Accounting is required.

Cultural Fit:

- Believes in and understands our mission and vision as well as empowering others
- Embraces change
- Is collaborative in their work style and professional in their communication style
- Gets energy from being involved in business operations and strategy
- Is comfortable in a family friendly, flexible work environment that values work/life balance

How To Apply:

Applications will be reviewed on a rolling basis.

Please email a cover letter and resume to bherstig@twincitiesrise.org.